

## Disco Risk Assessment

Hazard	People at risk	Action taken	Notes
Injury while lifting, carrying, or setting up equipment	Service provider, Client, Visitors	Equipment carried in manageable amounts (multiple trips taken if necessary). Equipment lifted with correct posture. Trolleys used if necessary. Step ladders used if necessary	Equipment setup only to be carried by Silent Rave professionals
Risk of strangulation with wires	Service provider, Client, Visitors	Wires to be covered (e.g. with tape) or secured in places where people do not pass through	
Tripping	Service provider, Client, Visitors	Wires to be covered (e.g. with tape) or secured in places where people do not pass through. Equipment to be kept clear of pathways. Adequate space for equipment to be provided to Service provider by Client	
Electric shock and fire	Service provider, Client, Visitors	Regular visual inspection performed by Service provider. No liquids to be allowed near electrical equipment	
Injury from falling equipment	Service provider, Client, Visitors	Equipment to be set up by Service provider, ensuring it is secure and using clamps when necessary. Adequate space provided between the disco/DJ equipment and Visitors	

Burns from hot equipment	Service provider, Client, Visitors	Hot equipment to be kept out of reach/away from visitors. Equipment to be given time to cool down after use before being transported or replaced
Injury due to noise	Service provider, Client, Visitors	Service provider to where ear plugs if necessary. Volume of equipment to be kept within a reasonable range
Strobe lights causing sickness/seizures	Service provider, Client, Visitors	Service provider is aware of correct, safe use of strobe lighting. Client to perform warning announcements if necessary

## Disco DJ Method Statement

Operation	Equipment and materials	Method
-----------	-------------------------	--------

---

DJ Disco setting up,  
performance, and dismantling

DJ lights, sound deck,  
microphone, speakers/amplifiers,  
wires

Prior to the arrival of visitors, the equipment and materials are transported by the Service Provider to the space designated by the Client for the DJ Disco to take place. Equipment is set up by the Service Provider following safety protocols, E.G.: equipment is secured in space, loose wires taped down, hot equipment kept out of reach of visitors, electrical equipment kept clear of liquids, sound levels of speakers/amplifiers set to a range that is not harmful. At the agreed upon start time, the DJ proceeds with the act/DJ set agreed between the Service Provider and Client. When the set time is over, the DJ dismantles the equipment and materials and removes them from the venue, following all safety protocols. If necessary, the Client will assist with keeping the visitors clear of the equipment while it is being dismantled/is in transport.

**Special notice:** In general, our DJ will not use strobe lighting or equipment that generates heat (the lights used are LED based). However, related hazards have been included above for events in which such equipment is required.